

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
December 18, 2023 - 7:00 P.M.

The meeting was called to order by Chair Wittenberg at 7:10 p.m. Declaration of Quorum – Members present: Scott Able, Randy Bodensteiner, Jill Nelson, Corey Petterson, Kayla Walberg, Dudley Wishard, and Vern Wittenberg. Absent: None Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members

- 3 **Truth In Taxation** – Superintendent Grow presented the annual Truth in Taxation report.
- 4 **Community Comments** – Community members were given the opportunity to make comments to the board.
- 5 **Spotlight on Education** – Mr. Bettin showed a power point presentation of activities that have taken place since the last board meeting
- 6 **Approval of Agenda** – MMS Nelson/Petterson to approve agenda as amended, removing item #11.9. MCU.
- 7 **Approval of Minutes from Previous Meetings** – MMS Walberg/Wittenberg to approve minutes as presented. MCU.
- 7.1 11/20/23 – Regular Meeting
- 8 **Informational Items**
- 8.1 **Principals Report** –Principal Tharaldson presented the report, and discussed the following items: A) **High School & Elementary Music Concerts** – Shout out to Mrs. Ragan & Mrs. Mickelson for putting together two fabulous concerts. The gym was packed full & many positive comments were heard. B) **The Future of Work: Adapting to a Changing Environment in Education** – Mr. Tharaldson attended this symposium in early December. It was very informative, and gave many ideas related to workforce shortages in education. C) **American Indian Education Positions** – Lexi Lofgren has accepted & will start as a HS American Indian Ed para on 1/3/24. Heather Brandt has accepted the American Indian Home/School Liaison/Early Intervention position & plans to start on 1/16/24. This is a new position for the district. D) – **Winter Fast Bridge Screening** – K-6 teachers will be completing the winter screening the week of 1/8/24 – 1/12/24. This is screening number 2 of 3 for this year, and will include both math & reading.
- 8.2 **Superintendent Report** – Supt. Grow discussed the following items: 1) **Personnel** – A) **Open Positions** – FT Custodial, FT Food Service, Paraprofessional, and Softball & Baseball Coaches. B) **CTE Instructor** – We recently put out an ad for a CTE Instructor to build a pool of qualified candidates in the event Mr. Faldet does not come back to the position. Since Mr. Johnson’s license is Tier 1, we must post this position every year. C) **Custodial** – To help address the shortage of custodial staff, we are offering additional hours to current MSEA members. 2) **Educational** – A) **Teacher Contract** – EdMN has not received approval from their members for the next contract, therefore, no contract will be approved at this meeting. B) **Open Enrollment** – Additional information regarding open enrollment was sent to board members last week. 3) **Legislative** - A) **Current** – There is nothing new to report at this time. 4) **Financial** – A) **Truth in Taxation** – The Truth in Taxation presentation, and Levy Limit Certifications were sent in board packets. 5) **Building/Grounds** – A) **ATSR & RA Morton** – We need to continue the discussion about when to do the Indoor Air Quality project. B) **Survey** – The Community survey is being finalized. Thanks to those who provided feedback. C) **Referendum** – When is the right time to go back to the voters?
- 8.3 **Committee Report** – None
- 8.4 **Enrollment Report** – As of 12/13/23, our enrollment Pre-K through 12th grade was 527. This was a decrease of 1 student from 11/13/23.
- 9 **Consent Calendar** – MMS Wittenberg/Able to approve Consent Calendar as presented. MCU.
- 9.1 Approval of Bills Presented – All Funds
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| Payroll Expense Checks and Checks Written between Board Meetings: | 72153-72173/Wires |
| Payroll Checks/Direct Deposit | No Checks – All Payroll was Direct Deposit |
| December Bills | Voucher Numbers: 69362-69453 |
| | Check Numbers: 72174-72224 |
- Total Payroll/Expense Checks Approved: \$651,801.31
- 9.2 Approval of Electronic Transfers and Other Banking Transactions
- 9.3 Approval of Treasurer’s Report
- 9.4 Accept/Approve Donations
- 9.5 Student Activity Report
- 10 **Old Business**
- 10.1 **Open Enrollment** – An update was given. Discussion was held. It was determined that a work session on the subject was needed.
- 10.2 **Welding** - An update was given. Discussion was held.
- 11 **New Business**
- 11.1 **Consider Hiring Jon Gerlofs as Assistant Boys Basketball Coach for the 2023-24 Season at \$3,600** – MMS Wittenberg/Walberg to approve. MCU.
- 11.2 **Consider Transferring Lexi Lofgren to Indian Education Paraprofessional** – MMS Petterson/Able to approve. MCU
- 11.3 **Consider Hiring Heather Brandt as an Early Education Paraprofessional/Home School Liaison, Step 8, \$17.36/Hr.** – MMS Nelson/Walberg to approve. MCU
- 11.4 **Consider Hiring Mandy Knable as a Special Education Paraprofessional, Step 1, \$15.27/Hr.** – MMS Wittenberg/Bodensteiner to approve. MCU
- 11.5 **Consider Accepting the Resignation of Deagan Griffin, Custodian** – MMS Wittenberg/Walberg to accept. MCU
Mr. Grow & the board thanked Deagan for his service.

- 11.6 **Consider Approving a Letter of Agreement between MSEA & ISD 2311** – The letter was presented. MMS Bodensteiner/Petterson to approve. MCU.
- 11.7 **Consider Approving the Final Levy & Certification** –MMS Wishard/Walberg to approve. MCU.
- 11.8 **Consider Adopting a Resolution to Set Polling Place** - The combined polling place for the school will be the City of Clearbrook, City Hall; Clearbrook, MN. MMS Wittenberg/Nelson to adopt resolution. MCU.
- ~~11.9 **Consider a Potential Settlement for Pending Litigation, Case # 1281989-CP-27897** - Item Removed.~~
- 12 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered.
- 13 **Future Meetings**
 - 13.1 Regular School Board Meeting on Monday, January 22, 2023, at 7:00 p.m.
 - 13.2 Transportation Committee Meeting - TBD
- 14 **Adjournment** – MMS Walberg/Able to adjourn at 8:25 p.m. MCU